

**SHRI GURU RAM RAI UNIVERSITY**  
**PATEL NAGAR, DEHRADUN**



**MINUTES OF MEETING OF FINANCE COMMITTEE  
OF UNIVERSITY**

**HELD ON**

**15<sup>TH</sup> MARCH, 2018 AT 11:00 A.M.**

**VENUE: SEMINAR ROOM, SGRR UNIVERSITY CAMPUS,**  
**PATEL NAGAR, DEHRADUN**

*for*

*S. S. Singh*

**SHRI GURU RAM RAI UNIVERSITY**  
**PATEL NAGAR, DEHRADUN**

**Minutes of Meeting of Finance Committee of SGRR University**  
**held on 15<sup>th</sup> March, 2018 at 11:00 A.M. at Seminar Room, SGRRU Campus**

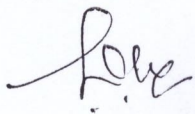
The following were present:-

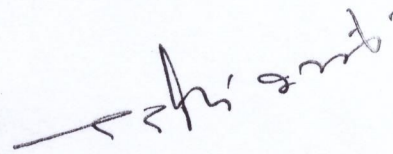
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|---|--------------------|
| 1. Prof. (Dr.) P. P. Dhyani, Vice Chancellor  | - Chairman         |
| 2. Prof. (Dr.) Preeti Kothiyal, Pro Vice Chancellor   | - Invitee          |
| 3. Mr. V. P. Singh, Joint Secretary - Finance, Govt. of Uttarakhand   | - External Member  |
| 4. Mr. Surya Kant, Finance Officer,<br>GB Pant National Inst. of Himalayan Env. &<br>Sustainable Development, Kosi-Katarmal, Almora, Uttarakhand. | - External Member  |
| 5. Mr. R. P. Dobhal, Representing Mr. H. P. Bhatt,<br>Authorized Signatory SGRR Education Mission   | - Member           |
| 6. Mr. Parimal Patet, CA  | - Member           |
| 7. Dr. S. K. Gupta, Representing Dr. Anil Mehta<br>Principal, SGRRIM&HS   | - Invitee          |
| 8. Mr. K. P. Mishra, Finance Controller, SMIH   | - Invitee          |
| 9. Mr. Manoj Jakhmola, Finance Manager  | - Invitee          |
| 10. Dr. A. P. Kaushik, Registrar  | - Invitee          |
| 11. Mr. Sandeep Sharma, Sr. Accounts Officer  | - Member Secretary |

Mr. Harish Khantwal, Former Finance Officer, Wadia Institute of Himalayan Geology, Dehradun was not able to attend the meeting.

The meeting began with a formal welcome address by Honourable Vice Chancellor, Chairperson of Finance Committee Dr. P. P. Dhyani. Honourable Vice Chancellor gave a lucid and brief insight into the formation stages of the newly incepted Shri Guru Ram Rai University and presented the highlights of University's progress since its inception:-

- (a) First Statutes of University prepared, finalized and approved by the Government of Uttarakhand.
- (b) First Rules prepared and approved by the Government of Uttarakhand.
- (c) 30 Post Graduate seats increased by Medical Council of India in SGRR Institute of Medical & Health Sciences.
- (d) 247 Ph. D. seats created in 19 disciplines.
- (e) Inclusion of SGRR University on UGC Website Portal.
- (f) Inclusion of SGRR University in Himalayan University Consortium (HUC), a network of 61 top class Universities of the world.





Honourable Vice Chancellor shared the objectives of the 1<sup>st</sup> Meeting of Finance Committee. He informed the house that the University envisages financial sustenance through minimizing expenditure, optimizing resources and maximizing revenues.

He laid emphasis on a participative approach by all and the importance of opinion sharing in development of services in an organization. Moving further requested all to introduce themselves before deliberations on the Agenda Points.

He then invited Pro Vice Chancellor Prof. (Dr.) Preeti Kothiyal to initiate the proceedings.

Pro Vice Chancellor thanked Honourable Chairperson of the Committee to grant permission to initiate the proceedings of the day. Pro Vice Chancellor informed the house that for development of robust practices and policies in an organization, the role of such Committees remains noteworthy.

Moving ahead, the Pro Vice Chancellor outlined the *modus operandi* and initiated the proceedings of the day.

**Agenda Point No. 1: Presentation of Audit Report for the Financial Year 2016-17.**

Pro Vice Chancellor informed the members that the six Constituent Colleges of the University were already functioning before the inception of the Shri Guru Ram Rai University in 2017. She requested Mr. K. P. Mishra, Finance Controller, SMIH and Mr. Sandeep Sharma, Senior Accounts Officer, SGRRITS to present a gist of Audit Report of Financial Year 2016-17 highlighting the Income & Expenditure, Assets & Liabilities and Surplus of the Constituent Colleges.

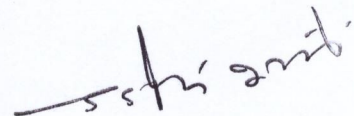
**Resolution:** The report was unanimously approved by the house.

**Agenda Point No. 2: Approve/endorse fee of existing and new courses for academic session 2017-18 to 2019-20 (Annexure 1)**

Pro Vice Chancellor informed the members that the 2<sup>nd</sup> Fee Committee meeting was held on 13<sup>th</sup> March, 2018 for fixation of Fees for existing courses and proposed new courses for three years (2017 -18 to 2019-20). She further requested the members to approve and endorse the fee structure.

Inputs were invited from all members.

Honourable Vice Chancellor as per the prerogative granted to him by the Fee Committee, brought to the notice of all that when the minutes of Fee Committee meeting were reviewed, need was felt to reconsider the fee structure proposed for MD/MS Courses. It must be noted that Shri Guru Ram Rai University being part of the legendary philanthropic organization, Shri Guru Ram Rai Education Mission aims at providing equity and access in higher education to all sections of the society. Hence, the fee of the PG courses (MD/MS) of SGRRIM&HS may be reduced slightly, as proposed.



The Joint Secretary-Finance, Govt. of Uttarakhand Mr. V. P. Singh appreciated the University's concern for the masses and suggested that since fee of PG courses is proposed to be reduced, fee in some other course may be increased.

**Resolution:** It was unanimously resolved to approve/endorse the proposed fee of all existing courses and new courses for the Academic Session 2017-18 to 2019-20 for all courses as in **Annexure 1**. Further, as per unanimous recommendations of the house, the revised fee structure for PG Courses (MD/MS) at SGRRIM&HS (Shri Guru Ram Rai University) was resolved to be approved as per **Annexure 2**.

**Agenda Point No. 3: Confirmation of the proposal of remuneration to be paid to examiners / paper setters etc. (Annexure 3).**

The Pro Vice Chancellor briefed the house on the proposed remuneration to be paid to examiners, paper setters and other examination officials. The members agreed on the proposed rates. However, Dr. S. K. Gupta raised few concerns regarding payment of Travelling Allowance and Remuneration to examiners for MBBS and MD/MS Courses. Mr. V. P. Singh, Joint Secretary – Finance seconded the issue raised by Dr. S. K. Gupta and suggested that the same may be considered for approval.

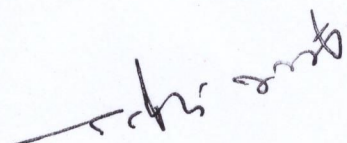
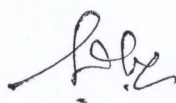
**Resolution:** Resolved unanimously to confirm/endorse the proposal of remuneration to be paid to examiners, paper setters etc. (**Annexure 3**). Further to this, the members of the Committee unanimously agreed to grant discretionary powers to Honourable Vice Chancellor to approve the proposal of remuneration to be paid to examiners, paper setters etc. of Medical Courses (MBBS and MD/MS) of the University.

**Agenda Point No. 4: Consider the scholarship and fee concession policy of the University (Annexure 4)**

The Pro Vice Chancellor once again shared the philosophy of Shri Guru Ram Rai University in providing equity and access to all in higher education. Keeping the tradition, it was proposed to approve the scholarship and fee concession policy of University.

All members appreciated the vision of the University and its leadership.

**Resolution:** Unanimously resolved to approve the Scholarship and Fee Concession Policy of the University and grant discretionary powers to Honourable Vice Chancellor to review and revise the same if need arises (**Annexure 4**).



**Agenda Point No. 5: Consider the Fee Refund Policy of the University (Annexure 5).**

The Pro Vice Chancellor informed the house that considering certain exigencies and indecisiveness on part of students and guardians in matters related to admissions, the University has proposed an Admission Withdrawal and Fee Refund Policy. Pro Vice Chancellor requested the Registrar to present the highlights of the Policy.

The Registrar informed the members that the Policy framed is as per University Grants Commission directives and is student friendly.

**Resolution:** The house unanimously approved the Admission Withdrawal and Fee Refund Policy of the University as in **Annexure 5**.

**Agenda Point No. 6: Approve/Endorse the Minutes of Meeting of University Purchase Committee held on 16<sup>th</sup> January, 2018 (Annexure 6).**

The Honourable Vice Chancellor shared his concerns viz-a-viz purchase procedures in University setup. He informed the members that developing sound purchase procedures has been given utmost priority and in this direction the University Purchase Committee in its meeting held on 16<sup>th</sup> January, 2018 framed procedures taking cue from GFR 2017 (Govt. of India).

The members highly appreciated the step towards building a sound purchase system in the University.

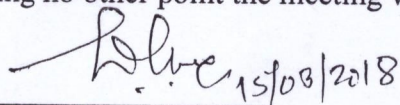
**Resolution:** The members unanimously approved/endorsed the minutes of meeting of University Purchase Committee. However, delegation of financial powers to Principals, HODs, Medical Superintendent and other official's of University remains sole prerogative of University leadership (Honourable Vice Chancellor/Chancellor) (**Annexure 6**).

**Any other Item:-**

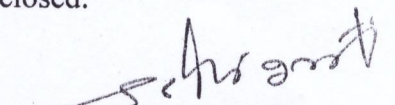
- The Pro Vice Chancellor urged the Honourable members to present their perspective so as to build sound financial procedures at the newly incepted University.
- Mr. V. P. Singh, Joint Secretary – Finance appreciated the steps initiated towards financial sustainability and building sound procedures.
- Mr. Surya Kant appreciated the efforts and suggested the University to get registered with Department of Scientific and Industrial Research (DSIR), Department of Science & Technology, Govt. of India to avail concessions and rebates in purchases.

Moving ahead, the Pro Vice Chancellor presented Vote of Thanks.

There being no other point the meeting was declared to be closed.

  
15/03/2018

Prof. (Dr.) P. P. Dhyani  
Chairperson



Mr. Sandeep Sharma  
Member Secretary